



## **CERTIFIED PUBLIC ACCOUNTANT (CPA) FOR SMALL BUSINESS**

**About Us:** SC Engineers is a leading consulting engineering firm located in San Diego, CA providing outstanding expertise in the areas of mechanical, electrical, and plumbing engineering; utility distribution; energy management; commissioning; project management; and building automation for building and infrastructure systems. Established in 2004, SC Engineers has established a reputation for producing energy efficient and sustainable solutions to both public and private sector clients. Clients include federal, state and municipal agencies; healthcare providers; community colleges and universities; and high technology organizations.

**What We Offer:** We understand that people are the drivers of innovation and that is why we seek the most highly qualified employees who do outstanding work in their area of expertise to help steer our success. We allow our team members to chart their own career path, offering support and encouragement along the way. We combine a casual, fun, and team-oriented office culture with highly progressive compensation and benefits package that includes medical, dental, vision, disability, profit sharing, and 401K. We offer an exceptional environment for growth and advancement.

**Job Description:** We are currently seeking an **Certified Public Accountant** to join our San Diego, CA Team. Responsibilities include:

- Accounting policies and procedures.
- General ledger.
- Accounts receivable and accounts payable process.
- Forecasts revenue and analyzes profit margins.
- Audits of financial documents.
- Financial models for leadership team.
- Month end job and labor costs.
- Project cost accounting.
- Monthly billings to clients according to schedule.
- Payroll database process.
- P&L analysis of various expense accounts.
- Accurate labor reports.
- Accounting department project closeout process.

### **Qualifications and Skills:**

- CPA or CPA candidate, required.
- Bachelor's degree in Accounting, preferred.
- Minimum of three years of experience.
- Advanced MS Excel skills.
- Outstanding analytical and organizational skills.
- Familiarity with Government accounting, a plus.
- A-E industry or Small Business experience, a plus.